

For ICL Use Only:
Candidate Number:



Prifysgol Abertawe
Swansea University

Film, Media and Design Assistant (Erasmus Placement) Application Form

Please complete in type or black ink.

POST TITLE: Media, Film and Design Assistant (Erasmus Placement)
CLOSING DATE: 31.05.18

PERSONAL DETAILS:

| | |
|--------|------------|
| Name: | Telephone: |
| Email: | Address: |

EDUCATION AND TRAINING (Please include all education and training undertaken)

| School/College/Other | Qualification | Grade | Year |
|----------------------|---------------|-------|------|
| | | | |

EMPLOYMENT AND VOLUNTEERING (Please include all employment and volunteering undertaken)

| Dates From - To | Employer | Job Title/Duties |
|-----------------|----------|------------------|
| | | |

EXPERIENCE AND ACHIEVEMENTS

Please clearly explain how you would relate your education, training and experience (including that not related to employment) to the essential and desirable criteria for the role as outlined above. You should make sure you give clear examples of how you can meet each of the criteria in order to improve your chance of being shortlisted. You can use a second page if there is not enough room here.

LEISURE INTERESTS

REFERENCE:

Please give the name, email address and status of a referees who would be willing and able to give an opinion on your ability and suitability for this role.

This referee could be your course tutor or scheme leader for example but you must ask their permission first.

References are normally taken up when the applicant is being considered for the role after interview

Referee:

Name:

Position:

Email address:

DATA PROTECTION ACT 1998

The information comprising your application will be stored as hard copy. Some information will also be stored electronically. The information will be used in the selection process, and, if you are appointed, will also be used for the purposes of human resources administration. Such usage will be subject to the provisions of the Data Protection Act 1998.

DECLARATION:

I hereby declare that the information contained in this form is to the best of my knowledge correct. I understand that any wilful mis-statement renders me liable to disqualification or instant dismissal if engaged.

Signed _____

Date _____

(Please Note:- an electronic signature will be accepted)

Please submit this application by email to e.j.gwynnett-davies@swansea.ac.uk

The closing date is 12 midnight (GMT) on Thursday 31st May 2018

No late applications will be considered

Please take every care whilst completing this form and understand that your application form is what a prospective employer is basing their impression of you on. If you do not take time & care over your application- there is no reason for the employer to presume that you would take time and care over the job you are applying for...!